



# MISHICOT Wisconsin

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Hours: Mon., Wed. & Thurs.: 9:00am - 4:30pm. Tue. & Fri.: 9:00am – 12:00pm

## Site Plan Application (Submit 20 copies of Drawings)

**Project Name:** \_\_\_\_\_

**Date of Application Submittal:** \_\_\_\_\_

**Property Owner (s):** \_\_\_\_\_

Address/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Site Address: \_\_\_\_\_

**Applicant (if other than Owner):** \_\_\_\_\_

Check: Architect \_\_\_ Engineer \_\_\_ Surveyor \_\_\_ Attorney \_\_\_ Agent \_\_\_

Address/City/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ E-Mail: \_\_\_\_\_

*I/we certify the attached drawings are to the best of my/our knowledge complete and drawn in accordance with all codes.*

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Engineer/Surveyor (if other than Owner or Applicant):**

Engineer/Surveyor: \_\_\_\_\_ Registration No.: \_\_\_\_\_

Address/City/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**Site Plan Specifics:**

Proposed Type: Commercial \_\_\_% Industrial \_\_\_% Multi-Family Residential \_\_\_%

Mixed Use \_\_\_% Greenspace \_\_\_% Other \_\_\_% (List) \_\_\_\_\_

Total Acreage: \_\_\_\_\_ Tax Key No.(s): \_\_\_\_\_



## SITE PLAN APPLICATION – CHECKLIST

- a.  Yes  No  N/A Is Location Map legible to identify the location within the Village?
- b.  Yes  No  N/A Scaled Site Plan submitted including shape, area and dimension of the lot?
- c.  Yes  No  N/A Are surrounding streets, lot lines and parcel clearly identified?
- d.  Yes  No  N/A Location and dimensions of all existing and proposed buildings and structures including height and vertical elevations, gross floor area, number of floors and proposed uses included with submittal?
- e.  Yes  No  N/A Setbacks measured and shown: Front \_\_\_\_\_ Side \_\_\_\_\_ Rear \_\_\_\_\_  
Parking \_\_\_\_\_
- f.  Yes  No  N/A Off-Street Parking, driveway and loading areas identified, scaled and included with submittal?
- g.  Yes  No  N/A Is a new driveway access requested? (If yes, is driveway location and dimensions included with submittal?)
- h.  Yes  No  N/A Are distances between driveways and any lot lines or intersections included?
- i.  Yes  No  N/A Traffic and parking on-site circulations (vehicle, bike, pedestrian) included with submittal?
- j.  Yes  No  N/A Landscape and Screening Plan including fencing, open areas included with submittal?
- k.  Yes  No  N/A Does the plan show all public and private rights of way and easement lines located on and adjacent the subject property which are proposed to be continued, created, relocated or abandoned?
- l.  Yes  No  N/A Grading, Drainage and Erosion Control Plans included with submittal?
- m.  Yes  No  N/A Site Lighting Plan with photometrics and fixture cut-sheets included with submittal?
- n.  Yes  No  N/A Location, size, height and orientation of all signs?
- o.  Yes  No  N/A Was a Summary of Project (narrative) included with submittal?
- p.  Yes  No  N/A Is parcel within a identified floodplain?
- q.  Yes  No  N/A Location of existing and proposed sewer, water and other utility lines?
- r.  Yes  No  N/A Location and type of sewage treatment facility and water source?
- s.  Yes  No  N/A Stormwater Management Plan submitted?
- t.  Yes  No  N/A Outdoor Storage Areas identified and included with submittal?
- u.  Yes  No  N/A Does project meet zoning requirements such as permitted use and set-backs?
- v.  Yes  No  N/A Is a Conditional Use Permit required?
- w.  Yes  No  N/A Is this a site plan for a residential project including multi-family or mobile home park?  
If yes, please include the following information:  
1. Minimum floor area of dwelling units  
2. Total number of units proposed  
3. Number of bedrooms per unit in multiple family developments  
4. Areas to be used for open space and recreation

